

Cherokee District Eagle Project and BOR Overview

District Eagle Board Chair: Randy Smith - Phone: 706-614-7588

Email: cherokeeeagleboard@gmail.com

- Scouts must first reach the rank of Life and then decide on a project. They may begin working on your "**Eagle Scout Service Proposal Workbook**," pages A-H. Complete these and have them signed and dated by your unit leader, unit committee, and beneficiary. Please use the **current 2023 workbook** – **older versions are not acceptable**.
- Link to the Workbook:
- <https://www.scouting.org/programs/scouts-bsa/advancement-and-awards/eagle-scout-workbook/>
- Before beginning your Eagle Project Proposal, read the BSA "Guide to Advancement" Go to section 9. This section helpful and you will want to use it as a reference. It answers all questions regarding the Eagle Scout rank.
- The Council & District has many Eagle resources available on this webpage:
<https://www.nega-bsa.org/eaglescout>
<https://www.nega-bsa.org/CherokeeEagle>

Link to the Guide to Advancement: <http://www.scouting.org/filestore/pdf/33088.pdf>

- E-mail the completed proposal portion of this booklet (**cover through page H**) to the Cherokee District Eagle Scout Board for their review and approval. The email address is cherokeeeagleboard@gmail.com . Return time is ten days or less.
- Complete the **Eagle Scout Project Fundraising Application** (Page A) if any of your funds or materials come from sources other than your Troop, family, the beneficiary or sponsoring institution and send along with your proposal to the same address. Read this resource page to determine if you need to submit a fundraising application: <https://www.nega-bsa.org/ESfundraising>
- After review, the fundraising request is sent by the Eagle Board to the Council Advancement Chair (Charles Daniels) for approval. Allow 7 days for this step. His address is: ac-council@nega-bsa.org if you have any questions.

No work or solicitation of funds/materials/donations may begin prior to your project approval.
After approval, coordinate the work with the beneficiary.

At this point you may begin the **Eagle Scout Service Project**. Take plenty of pictures before, during and after. Follow the guidelines in the Eagle Scout booklet. Everything must be submitted to the board by e-mail. It can be submitted as a *.pdf or as a scanned document*. Always remember to keep a hard copy. When the project is complete, all merit badges are earned, and your leadership requirements met, complete your Scoutmaster Conference.

All Eagle requirements (project, leadership, badge work, and scoutmaster conference) must be completed **before your 18th birthday**. The board of review may take place no more than **24 months after the candidate's 18th birthday**, so be sure to pay attention to any age-related deadlines.

- After completing all requirements, submit the **Eagle Scout Rank Application** to the **Jefferson Service Center** for approval. You **MUST** use the current application at the link below.
Older versions will not be accepted at the service center.

https://www.scouting.org/wp-content/uploads/2022/07/512-72822c-Eagle-Scout-Application_WEB.pdf

The Eagle Rank Application must be taken to the Scout Office for approval. If you need the application signed that day or by a specific date please check with the office before travel or sending it by mail.

The Council contact for Eagle Rank Application approval is Jennifer Jesser. She can be reached at the Jefferson office or by email: jennifer.jesser@scouting.org

- Once Council approval is given, the Council will notify the Eagle Board that the candidate's application has been processed.
- The Board will then contact the Eagle Candidate to schedule a Board of Review.

Please keep these deadlines and procedures in mind when preparing for a Board of Review:

BOR Request Cutoff: 1st day of month - later requests may be scheduled the following month

BOR Date: The 3rd Thursday of each month

Location: Milledge Avenue Baptist Church in Athens

Time: Plan to arrive 15 minutes prior to your scheduled time unless otherwise instructed

Remember: It is preferred that a Scout be in full Class A uniform for the board of review. It should be as correct as possible, with the badges worn properly. If a uniform is not available, you should be clean and neat in appearance and dressed appropriately for the milestone marked by an Eagle Board of Review.

Once you are scheduled for a Board of Review you will receive instructions the process for the review and how to upload your workbook, signed Eagle Rank Application, references, and statement of ambitions & purpose prior to your review.

Good luck on completing your project!

Please contact me if you have any issues or questions.

Randy Smith
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706-614-7588
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Project/Proposal Resources for Eagle Candidates

Preparing for the Eagle Scout Rank - <https://www.nega-bsa.org/eaglescout>

Cherokee District Eagle Information - <http://www.nega-bsa.net/cherokee/Eagle.html>

Guide to Safe Scouting - <http://www.scouting.org/scoutsource/HealthandSafety/GSS/toc.aspx>

(includes appropriate tool use, project safety and work at elevations)

Project Fundraising Policies & Answers - <https://www.nega-bsa.org/ESfundraising>

Eagle Scout Resources & Court of Honor Ideas - <https://www.nega-bsa.org/ESafterbor>

Eagle Scout Scholarships - <https://www.nega-bsa.org/ESScholarships>

Example of review information sent to Scouts submitting a project. Below is a typical review.

Dear *****:

The committee approves your project. Congratulations on completing the first step of your Eagle Project!

Your approval is attached. Please read all of the information below carefully. If you have any questions you may contact the District Eagle Board at: CherokeeEagleBoard@gmail.com

You MUST include your Scoutmaster, Eagle Coach, Unit Advancement Chair, and/or other person designated by your unit to assist you with the Eagle process on all emails.

Fundraising

If any of your materials or funds come from sources other than your **troop, family, beneficiary, or sponsoring institution** you **must** submit the fundraising form from the workbook.

The council's policies on fundraising are available at this link below - **please read them and follow the directions to complete the fundraising form if needed.** You will need to answer **ALL of the questions on the fundraising form** and include any sources of funding and specifically any places you intend to solicit for materials. Remember you cannot solicit for **funds** from businesses or sources other than your troop, family, beneficiary, or sponsoring institution

Link to council policy on fundraising:

<https://www.nega-bsa.org/ESfundraising>

If you need to complete a fundraising form, send it to me for review at: cherokeeeagleboard@gmail.com

Reviewer's Comments

Make sure these items are included in your report for the board of review and in your project plan.

- In your plan, include details on the individual items you plan to install - this will help you keep organized and will help your workers understand the tasks at hand
- Be sure to read and follow the guide to safe scouting especially with respect to power tools and ladders.
- Make sure a first aid kit is available, have plenty of water available and watch for any signs of cold or heat related conditions that need attention.
- Be sure you know the age requirements for using any tool. Read, follow, and reference the **Guide to Safe Scouting's** standards for tool use and working with Scouts on projects. It can be found at this link: <https://www.scouting.org/health-and-safety/gss/>
- It is a good idea to use the safety form at this link for planning your project - <https://filestore.scouting.org/filestore/healthsafety/pdf/680-027.pdf>
- There should be an emphasis on safety and be sure to **highlight how your team of workers completes the project.**
- Be sure to include your plans, photos, and timeline in the project report.
- The National Council continually updates the COVID-19 protocols for Scouting. Please follow your community's guidelines when working on your project.
<https://www.scouting.org/coronavirus/covid-19-faq/>

Completing Your Project, Submitting the Eagle Rank Application, & Scheduling an Eagle Board of Review

All Eagle requirements (project, leadership, badge work, and scoutmaster conference) must be completed before your 18th birthday. The board of review may take place no more than 24 months after the candidate's 18th birthday, so be sure to pay attention to all age-related deadlines.

***** NOTE INFORMATION ON NEW EAGLE REQUIRED MERIT BADGE, CITIZENSHIP IN SOCIETY *****

Starting July 1, 2022, this merit badge will be required for any youth seeking to achieve the Eagle Scout rank. Scouts who complete ALL of their requirements for Eagle, including their Eagle Scout project, AND have all of their paperwork submitted and verified on or before June 30, 2022 may earn the Citizenship in Society Merit Badge but **are not required** to do so. Any Scout completing Eagle requirements on or after July 1, 2022, **will be required** to complete the Citizenship in Society Merit Badge.

Once you have completed your project, all Eagle requirements and obtained unit approval, submit the **current version of the Eagle Rank Application** to the Council office. Other versions will not be accepted by the office and will cause a delay in processing your information. Once the application has been approved by the council, I will receive notification from their office and will contact you by email to set up a board of review. You can download the current version at this link: [Eagle Scout Rank Application](#). **Cherokee District Eagle procedures and forms are available here:** <https://www.nega-bsa.org/CherokeeEagle>

The Council notifies me when your application has been processed. I will contact you to setup a Board of Review date. Once the date/time are confirmed, you will **upload your completed materials to a Google Drive folder by Tuesday prior to your Board** so the documents may be reviewed.

Eagle Board of Reviews are scheduled for the **3rd Thursday** of each month

Request Deadline: 1st day of month – later requests for BORs subject to move to following month

Location: Milledge Avenue Baptist Church, 1690 S Milledge Ave, Athens, GA

Time: Plan to arrive at 10 minutes prior to your scheduled time at the Church Office entrance unless otherwise instructed.

Remember to: wear your Class A uniform, bring a master copy of the following materials: original signed application, project workbook and personal statement, 5 letters of reference (request a personal copy of the reference, if you want to keep a copy, as BSA policy is to not share reference letters with the candidate).

Best wishes on successfully completing the project!

Randy Smith
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