

# Northeast Georgia Council

## Request for Extension of Time to Earn Eagle Scout Rank Due to COVID-19

As temporarily authorized by the BSA National Advancement Team and the Northeast Georgia Council (NEGA) Scout Executive, effective immediately and through September 30, 2020, the Council Advancement Committee may grant extensions of time to complete requirements for Eagle Scout/Summit/Quartermaster, under the following limitations:

1. It can be established that COVID-19 disruptions were the only circumstances that delayed work on Eagle Scout/Summit/Quartermaster advancement requirements, such as the service project or merit badges. If any other causes were involved, the extension request must go to the National Council following the process outlined in the Guide to Advancement.
2. Extensions shall only be granted to youth in Scouts BSA who have already achieved Life rank.
3. When the council receives a COVID-19-related request for a time extension, the council reviews the request and approves it if appropriate. A written response stating the outcome of the extension request must go to the youth. If approved, the notification must be attached to the youth's Eagle/Summit/Quartermaster rank application. For Eagle, the extension must not exceed 3 months from the youth's 18th birthday; for Summit/Quartermaster, the extension must not exceed 3 months from the youth's 21<sup>st</sup>.
4. Upon turning 18, the Scout must submit a completed adult application and successfully complete YPT; their participant code will now be UP for SBSA or VP for Venturing and Sea Scouting.
5. Extension requests for more than 3 months beyond the youth's 18th/ 21st birthday must follow the process outlined in the Guide to Advancement, and be sent to the National Service Center after reviewed by the council.

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### Procedure

1. With help from your unit leaders, consider your situation carefully to determine if an extension is needed to complete Eagle rank requirements before your 18th birthday.
2. Check your BSA advancement record to be sure it is up to date. Request that your unit leaders report any advancement work that has not yet been reported to the council.
3. Use the attached form to request an Eagle Scout Time Extension Due to COVID-19.
4. Obtain a copy of your advancement report from your unit leaders and attach it to this request.
5. After carefully reading the statement in Part A, complete the form and sign/date it.
6. Complete Part B indicating current progress and remaining work on your Eagle service project.
7. Complete Part C indicating any merit badge requirements that will be delayed due to COVID-19, why, and how much time you'll need to complete them.
8. Scan the entire form (Parts A, B, and C) and email it to [eagleissues@nega-bsa.org](mailto:eagleissues@nega-bsa.org). In the subject line of your email, include "EAGLE SCOUT TIME EXTENSION DUE TO COVID-19 – Your Name".
9. Retain a copy for your records.
10. If you are unable to submit a request electronically, send it by first-class mail to Northeast Georgia Council, Attn: Eagle Scout Rank Time Extension, 148 Boy Scout Trail Pendergrass, GA 30567. Please understand that there may be a time delay in accessing requests submitted by mail.
11. You will be notified by email that your request has been received.
12. While your request is being considered, you should continue to work on any remaining requirements to the best of your ability consistent with safety and current regulations.
13. The Council Advancement Committee will evaluate your request and decide whether an extension will be granted. This will be done as quickly as resources allow.
14. A response will be emailed to you and your unit to inform you whether the extension has been granted. If so, the effective dates of the time extension will be clearly indicated.
15. The written notification that an extension has been granted must be attached to your Eagle Rank Application form when it is submitted for your Eagle board of review.
16. To continue working on any rank requirements past age 18, the candidate must register as an adult (position UP – Unit Participant), sign a background check authorization, and complete Youth Protection Training.
17. If an extension is not granted, a clear explanation will be provided, and your options for recourse will be explained.

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To the Northeast Georgia Council Advancement Committee:

I am a Life Scout who is currently registered in this council, and I believe that the effects of the COVID-19 coronavirus epidemic will prevent me from completing advancement to the rank of Eagle Scout before my 18th birthday. I am continuing to work on those requirements that can be completed under the current conditions, but some cannot be done without violating the current local and state restrictions or health guidelines. I have a clear plan for continuing with those requirements when conditions allow, and I will continue to develop that plan.

I am hereby requesting a time extension to finish my advancement to Eagle rank. I understand that if approved, this extension will allow me three months after my 18th birthday to complete all requirements for the Eagle rank (not including the board of review). I have also filled out and attached Parts B and C to describe the major requirements of my unfinished service project and any merit badges that remain to be completed when conditions permit.

I understand that when I turn 18, I need to register as an adult Scouter (position code UP – Unit Participant), sign a background check authorization, and complete Youth Protection Training to continue work on my advancement. I will need to attach proof of my Youth Protection Training to my adult application when I turn it in.

PLEASE PRINT CAREFULLY – ACCURACY MATTERS! FILL THIS OUT COMPLETELY

Candidate's Full Name			BSA ID Number	
District	Unit	Date of Birth	Life Board of Review Date	
Candidate's Email Address			Candidate's Phone #	
Parent's Name	Parent's Email Address		Parent's Phone #	
Unit Leader's Name	Unit Leader's Email Address		Unit Leader's Phone #	
My online advancement records have been checked and are up to date.				
If any other facts about your Eagle advancement should be considered, please enter them in this space.				
On my Honor as a Scout, I affirm that the information in this request is correct to the best of my knowledge. I understand that my parents, unit leadership, and I am responsible for promptly responding to requests from the Council's Advancement Committee for additional information.				
_____ Signature of Applicant			_____ Date of Application	

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## Service Project Details for Eagle Scout Time Extension Request

With the current COVID-19 restrictions and guidelines, you may have difficulty getting your Eagle Scout Service Project completed on time. This could be for many reasons, including access to certain areas or equipment, availability of materials and tools, ability to work with other people, or availability of a service project coach.

In the spaces below, indicate your progress through the phases of service project completion, including fundraising, if that will be necessary. Also, estimate how much extra time is likely to be needed when conditions improve.

If there are any other facts about your service project that you need to explain, please use the additional space below.

Have you already completed an Eagle Scout Service Project?	Yes	No	
Has the completed project been approved by the beneficiary and unit leader?	Yes	No	
If so, attach the page from your workbook with the final signatures, and skip to the next section.			
Have you submitted a project proposal that has been approved?	Yes	No	Not Sure
Do you have commitments for funding of your service project?	Yes	No	Not Sure
Will you need to do fundraising to complete your project?	Yes	No	Not Sure
Before this situation, on what date did you expect to complete your project?	_____		
Once COVID-19 restrictions are lifted, how many months will you need to complete your project?	_____		
Explain briefly the scope of your project and the specific reasons it is delayed by current restrictions.			

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## Merit Badge Details for Eagle Scout Time Extension Request

With the current COVID-19 restrictions and guidelines, you may have difficulty completing some requirements to earn merit badges needed for the Eagle rank. This could be for many reasons, including access to certain areas or equipment, availability of materials, ability to work with other people, or availability of a merit badge counselor.

In the spaces below, enter each merit badge and specific requirements that you are unable to complete due to restrictions related to COVID-19, such as isolation from other people and closing of facilities that would normally be available. Briefly explain how these obstacles prevent you from completing requirements.

Also, estimate how much extra time is likely to be needed when conditions improve.

Use as many copies of part B as you need to explain these merit badge barriers.

Merit Badge:	Requirement #
Briefly explain how the coronavirus situation has prevented your timely completion of this requirement:	
Before this situation, on what date did you plan to complete this requirement?	
Once COVID-19 restrictions are lifted, how many months will you need to complete this requirement?	

Merit Badge:	Requirement #
Briefly explain how the coronavirus situation has prevented your timely completion of this requirement:	
Before this situation, on what date did you plan to complete this requirement?	
Once COVID-19 restrictions are lifted, how many months will you need to complete this requirement?	

Merit Badge:	Requirement #
Briefly explain how the coronavirus situation has prevented your timely completion of this requirement:	
Before this situation, on what date did you plan to complete this requirement?	
Once COVID-19 restrictions are lifted, how many months will you need to complete this requirement?	

**Northeast Georgia Council**  
**Merit Badge Details for Eagle Scout Time Extension Request**

Merit Badge:	Requirement #
Briefly explain how the coronavirus situation has prevented your timely completion of this requirement:	
Before this situation, on what date did you plan to complete this requirement?	
Once COVID-19 restrictions are lifted, how many months will you need to complete this requirement?	

Merit Badge:	Requirement #
Briefly explain how the coronavirus situation has prevented your timely completion of this requirement:	
Before this situation, on what date did you plan to complete this requirement?	
Once COVID-19 restrictions are lifted, how many months will you need to complete this requirement?	

Merit Badge:	Requirement #
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