



Unit Visit Tracking System 2.0 - NEW

The Unit Visit Tracking System is a tool for those in commissioner service to record and review information about their contact with the units they serve. With regular and consistent use, this system can provide each commissioner an "at-a-glance" overview of recent visits and a history of communications with each unit, which can help to provide timely and consistent support.

UVTS 2.0 is Here!

The National Commissioner Service Team Task Force has listened to feedback and suggestions from commissioners in the field for the past year. As a result, you will notice some major enhancements that were not included in the original version of the Unit Visit Tracking System (UVTS). This new, easy to navigate, and much improved version is now available for commissioners to document their unit visits. The new UVTS 2.0 has been well received by commissioners who began using it since July 15, 2010, and it has addressed many of their concerns and issues. We believe you will find it a very valuable tool in providing quality unit service. So, jump on board and get started with UVTS 2.0!

UVTS V.2.0 Facts and Information

■ **When was it posted online?**

July 15, 2010

■ **When is it available for use?**

Immediately

■ **What are the main improvements to UVTS V.2.0?**

- The Unit Visit Tracking System (UVTS V.2.0) has a new look, better navigation, improved features, and major enhancements requested since the original December 1, 2008, launch.
- All commissioners can make reports on unit visit/contacts and have these reports reviewed by administrative commissioners using the web-based, self-managed system.
- Administrative commissioners may add comments to reports entered by other commissioners based on their assigned council or district organization structure.
- The Export Visits Summary displays all units in the selected organization and totals the number of unit visit reports entered for each unit.
- Flexible entry of unit visit reports and comments:
 - Commissioners may add new unit visit reports to any unit within their organizational structure based on their registered position.
 - Administrative commissioners may add administrative comments to visit reports within their organizational structure.
 - Commissioners may view all comments entered for any visit report within their organizational structure from the Comments link.
 - Only the original visit or comment author may edit or delete entries.
 - Versatile methods to filter, search, and sort visit reports, allowing for customized viewing
 - Visits display has additional unit data including expiration date, charter date, renewal status, and months' unit tenure.
 - Visits display has a new filter search by commissioner name, and new sort order by expiration date, charter date, renewal status, and months' unit tenure.
 - Search allows the commissioner to find units by type, unit type and number, unit number, or chartered organization name.
 - The Filter and Sort utility feature assists in customizing how reports are viewed.
- Power in reporting tools:
 - The Export Visits List is expanded with additional data fields and the administrative comments. The files export in two format types.
 - The PDF format is improved and expanded with more information in the summary format. The report may be previewed and saved.

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- The Export Visits Summary provides a listing of all units within the organizational structure and number of visit reports for each unit.
 - The reporting tools track unit visits and vital statistics on unit health.
 - **How can I get trained on UVTS 2.0?**
Current support materials on the commissioner website include the following and are also available on the Unit Visit Tracking System home page at:
www.scouting.org/scoutsource/commissioners/unitvisittrackingsystem.aspx
 - Enhanced UVTS 2.0 slide presentation
 - Instructions PDF
 - Coming soon is the new updated UVTS 2.0 Overview Video which will also be available from the UVTS 2.0 home page. Information about further training will be made available on the commissioner page from www.scouting.org.
 - **How can I get additional support and help?**
 - The Unit Visit Tracking System Online help desk provides personal assistance from an operator and details on the system with links to each section of content.
The number is for commissioners only:

1-972-672-4389

Hours: The operator is on call to answer questions 8 am -10 pm.

Monday through Saturday. Leave a message and they will call you back.

- For volunteers who have questions on MyScouting access or UVTS 2.0, please send an e-mail to MyScouting@scouting.org with your user name, e-mail address, and contact information , council name and headquarters city, and your question.
- The MyScouting sign- in includes an FAQ help document about MyScouting accounts.
- **How many councils are now using UVTS 2.0?**
Approximately 274 councils as of September 7, 2010
- **Will UVTS 2.0 be part of the new BSA Journey to Excellence Quality Awards for Councils and Districts (2011)?**
Yes, details will be forthcoming when the Journey to Excellence Quality Award criteria are released.
- **Will changes continue to be made?**
No, not at this time. UVTS 2.0 will be in place for the next year. Any suggestions for changes will be received, evaluated, and considered for possible inclusion in 2011. This will give all commissioners the chance to get used to UVTS 2.0 as it is without constant changes.

It's important that all councils adopt UVTS 2.0, train their commissioner staff, and utilize the new system. In this way, Scouting will have, for the first time, national and council databases of commissioners' activities. This will allow us to improve the functions of commissioners with their goals of retaining units and youth in the program and will help improve the quality and functions of the units in Scouting.

Resources

[Unit Visit Tracking Instructions](#)

[Unit Visit Tracking FAQ](#)

[Unit Visit Tracking Presentation/Training](#)

[Unit Visit Tracking Video](#)

[Unit Visit Tracking System Report](#)